

CAPITAL CARDIOLOGY
NEW PATIENT INFORMATION

DATE: _____

PATIENT NAME: _____

DATE OF BIRTH: _____ SS# _____

ADDRESS: _____ APT. # _____

CITY: _____ STATE: _____ ZIP: _____

HOME PHONE: () _____ CELL PHONE: () _____

WORK PHONE () _____ EXT. _____

MARITAL STATUS: S M W D (Please circle) NAME OF SPOUSE: _____

PHARMACY NAME: _____ CITY: _____

PRIMARY INSURANCE NAME: _____

SECONDARY INSURANCE NAME: _____

EMERGENCY CONTACT: _____

PHONE#: _____ RELATIONSHIP: _____

CONSENT TO TREAT/FINANCIAL AGREEMENT

By my signature, I consent for treatment at Capital Cardiology. I understand that insurance co-pays are due at time of service. (Non-payment of co-pays is considered a breach of contract between you and your insurance company). I understand that I am responsible for any remaining charges not covered by my insurance company. I understand that if I am uninsured, payment is due at time of service.

Guarantor Signature: _____ Date: _____



Authorization Form to Get Records
PLEASE PRINT

Capital Medical Group is requesting records on _____
(Patient Name and DOB)

To authorize the use and disclosure of confidential healthcare information to:

Capital Medical Group

Address: _____

Phone# _____ Fax#: _____ for the following purposes:

List and describe the purposes: _____

List the information that is to be used: _____

CONDITIONS:

- The patient agrees to authorize the above named individuals/organization to access his/her confidential healthcare information only for the purpose listed above.
- The information authorized to be released pursuant to this authorization may be redisclosed by the recipient and may no longer be protected by federal law.
- The practice will provide the patient with a copy of the confidential healthcare information for which this authorization is being sought.
- The patient is voluntarily signing this authorization.
- The patient reserves the right to refuse to sign this authorization. Capital Family Physicians may not condition treatment, payment, or eligibility for benefits on whether the patient signs this authorization.
- The patient reserves the right to revoke this authorization at any time. This revocation must be in writing.
- The patient will receive a copy of the signed authorization.
- The authorization will be maintained by Capital Family Physicians, P.S.C. for a period of six (6) years.
- This authorization is in effect from _____ to _____ (length of time). Upon the conclusion of that time period, this authorization is automatically revoked and no further use of the patient's confidential healthcare information is permitted beyond that date.

SIGNATURES:

Patient/Legal Representative: _____ Date: _____

Medical Records Representative: _____ Date: _____



Authorization Form to Send Records
PLEASE PRINT

_____ is authorizing the use and disclosure of confidential
(Patient Name and DOB)

Healthcare information be sent from Capital Medical Group to:

Name: _____

Address: _____

Phone# _____ Fax#: _____ for the following purposes:

List and describe the purposes: _____

List the information that is to be used: _____

CONDITIONS:

- The patient agrees to authorize the above named individuals/organization to access his/her confidential healthcare information only for the purpose listed above.
- The information authorized to be released pursuant to this authorization may be redisclosed by the recipient and may no longer be protected by federal law.
- The practice will provide the patient with a copy of the confidential healthcare information for which this authorization is being sought.
- The patient is voluntarily signing this authorization.
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- The patient will receive a copy of the signed authorization.
- The authorization will be maintained by Capital Family Physicians, P.S.C. for a period of six (6) years.
- This authorization is in effect from _____ to _____ (length of time). Upon the conclusion of that time period, this authorization is automatically revoked and no further use of the patient's confidential healthcare information is permitted beyond that date.

SIGNATURES:

Patient/Legal Representative: _____ Date: _____

Medical Records Representative: _____ Date: _____

**AUTHORIZATION/RESTRICTION AGREEMENT
RELEASE OF PATIENT INFORMATION CONSENT FORM**

PATIENT NAME: _____ DOB: _____

Release information to: _____

Reason for Release: _____

The information authorized to be released pursuant to this authorization may be re-disclosed by the recipient and may no longer be protected by federal law. Capital Family Physicians may not condition treatment, payment or eligibility for benefits on whether the patient signs this authorization.

Please Initial:

_____ I hereby authorize Capital Medical Group, to provide the above-named individual or company with the medical data and information they may request, as listed below, concerning my illness or injury.

_____ I hereby authorize Capital Medical Group to provide the above-named individual or company with specific elements of my medical data and information as designated below, concerning my illness or injury.

_____ I hereby refuse Capital Medical Group to provide the above-named individual or company with the medical data and information concerning my illness or injury.

MEDICAL DATA / INFORMATION

_____ Name, Address, Phone Number

_____ Social Security Number

_____ Date of Office Visit

_____ Diagnosis

_____ Findings of Examination

_____ Laboratory Data

_____ Reports of Diagnostic Tests

_____ Reports of Surgical procedures

_____ Listing of Medications

_____ Listing of Treatments

_____ Information from Physician Consults

_____ Billing Information

_____ Verification of Scheduled Appointments

_____ Ancillary personnel notes (check all those that apply)

_____ Nursing _____ Social Services _____ Pharmacy _____ Dietary

_____ Psychiatric Services

Signature of Patient or Guardian: _____ Date: _____

Signature of Witness: _____ Date: _____

(Original to be placed in patient's medical record)